

# COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

(Cochin University P.O., Kochi-22)



No. ACCTS1/A4/GST(PF)

KOCHI-22

Dated: 27.04.2022

## CIRCULAR

Sub:- Final Reminder - GST - Marking of Purchase and Sales/Service rendered data in Double Entry Accounting System (DEAS) software - reg.

Ref :- Circular No. ACCTS1/A4/GST(PF) dated 03.03.2022, 15.01.2022, 08.10.2021 and 06.04.2021

Attention is invited to the above, all are requested to comply with the entry of invoice (both sales and purchase) in DEAS Software without any delay or errors.

All the Heads of Department, Centres are therefore informed to strictly comply the purchase/sales bill entry in the DEAS software and make sure that all pending entries (for the FY 2021-2022) should be completed **on or before April 30, 2022**. Entries of purchase/sales invoices should be done from **April 2021 onwards**. The entries should be done through the following link.

**<http://deas.cusat.ac.in/cusat/university/home/login.php>** - University Suite > Seat Name > GST Entry.

These details are essential for claiming the Input Tax Credit to the university and in the GST audit point of view.

Kindly consider the matter as most urgent. Utmost care should be taken to avoid the duplication/omission of invoices.

**Sudheer M S \***  
Finance Officer

\* This is a computer generated document. Hence no signature is required.